Patient Portal Instructions

Thank you for checking in prior to your appointment. Please see the attached form that lists your individual username and password and then follow these steps:

- Follow the instructions on activating your patient account. You will need to use Chrome or Firefox (NOT Internet Explorer). Ensure you are selecting the orange button at the top of the page to activate it rather than inputting login information.
- Once you have activated your account, you will need to log in.
- Click on the yellow box "Appointment Check-In".
- At the top, it will allow you to go through the 'appointment check-in process'. Answer questions below and select 'Next' in this box until you reach the end.

Once this is completed, your history will be available to your provider at your appointment. Remember you can continue to come to this page to get copies of your records and update as needed.

Retain your username and password for future reference. On the patient portal, you can view your current charges, request to schedule an appointment, review your medical records and send secure messages to your provider. You may also receive messages from the office on the portal. If you receive a message, you will be notified via email to log in to view it.

If you need any assistance, please do not hesitate to contact us at (509) 491-3889.